



Townsend Planning Commission Meeting Minutes
November 12, 2020 @ 7:00 pm
Via Conference Call

Per the Governor's request, all scheduled meetings will be held via electronic means. Residents will be able to view documents posted to the meeting tab on the Town website at www.townsend.delaware.gov or by joining the meeting via computer.

Those wishing to attend may dial 1(301)715-8592. When directed, provide following meeting ID 89026103855# and then the following password 361631# to enter the meeting.

7:00 pm – PC Meeting

I. Call to Order – T. Geiger called to order at 7 PM.

II. Opening Ceremonies

- a. **Roll Call** - Present are T. Geiger, S. Rojas, T. McDonald, L. Krause, T. Geiger, J. Reyes
- b. **Pledge of Allegiance** – dispensed with due to the electronic meeting format
- c. **Visitor Acknowledgement** – Resident Eschalla Clarke
- d. **Additions/Changes to the Agenda** – deletion of approval/rejection of minutes for October due to waiting for retrieval of audio file
- e. **Announcements** – none

III. Approval/rejection of previous minutes - deleted

IV. Review of Comprehensive Plan - Final edits (combined edits final pages and maps)

- a. Discussion of final pages of Comp. plan
 - i. Discussion of stages of Street Scape project – (T. McDonald checking on)
 1. Tom found out from Anthony that 3rd phase goes from post office to TVI
- b. Discussion of maps – updates and who can do them
 - i. Historical map modifications
 - ii. Town boundary changes – changes by Life House Church and Hidden Woods access roads – L. Krause to try to update charts and overlays
 - iii. Discussion of future annexation of Townsend Acres
 - iv. Inclusion of historical sites and use of overhead views of the town
 - v. Discussion of traffic map
 - vi. Discussion of zoning map
 - vii. Discussion of future land use map
 - viii. Discussion of annexation corridor map
 - ix. Discussion of other maps to be included and who would be doing it

V. Review of maps and new zoning codes to create final maps

- a. Discussion of who to send almost completed Comp. Plan for additional review
 - i. Once maps are completed send whole package as finished product to Council and Town Manager to start proof reading. PC can also proof-read as well.
 - ii. Motion by S. Rojas to send what we have to LUD Committee – CM Lobdell & CM Dugan to start preliminary review. Seconded J. Reyes. Motion approved.

Next meeting date to be December 10, 2020 @ 7 P.M.

VI. Adjourn: Motion to adjourn by T. McDonald, seconded by S. Rojas, vote: unanimous to adjourn